



APNA TRUCK SHOW

QUICK FACTS

SERVICE CONTRACTOR CONTACT: LEVY SHOW SERVICE INC.
 210 – 12011 Riverside Way
 Richmond, BC V6W 1K6
 Tel: 604 277 1726 Fax: 604 277 1736
 Email: operations@levyshow.com

LOCATION: Tradex Centre
 1190 Cornell Street
 Abbotsford, BC V2T 6H5

EXHIBITOR MOVE-IN: Thursday, June 6, 2024 9:00 am – 6:00 pm
 Friday, June 7, 2024 8:00 am – 4:00 pm
****must be show ready by 5pm****

EXHIBITION DATES: Saturday, June 8, 2024 10:00 am – 6:00 pm
 Sunday, June 9, 2024 10:00 am – 5:00 pm

EXHIBITOR MOVE-OUT: Sunday, June 9, 2024 5:00 pm – 11:00 pm

BOOTH EQUIPMENT: Each booth space includes the following:

- 8’ high drapery backwall – black/silver
- 3’ high drapery sidewall – black
- 1 (One) 6’ x 2’ skirted table – silver
- 2 (Two) fabric chairs
- Booth space is carpeted

If you require additional furnishings or services please complete and return the appropriate enclosed order form(s) and submit with completed credit card authorization form and full payment.

AISLE CARPET: The aisles will be carpeted.

DISCOUNT PRICE DEADLINE: In order to receive the discount rates listed on the enclosed order forms, your **PAID** order must be received by **May 17, 2024**.

LEVY ONLINE ORDERING: To access our online ordering system please visit <https://www.expotoolkit.com/expotools/webforms/login.aspx?c=151&s=8774>

- you will be prompted to either register as a new exhibitor OR sign in as a returning exhibitor
- if you do not know your booth number please enter “0” (zero)
- online ordering available until **May 31, 2024**

Quick Facts continued...



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MATERIAL HANDLING:

Show Management will provide exhibitors with **up to 5,000 lbs** of complimentary Show Site Material Handling, Please contact them if you require additional information.

****NOTE:** NOT applicable for Advanced Material Handling services provided by Levy Show Service**

PLEASE SEE SHOW SITE MATERIAL HANDLING RATES FOR ANY SHIPMENTS OVER 5,000 POUNDS.

To expedite the move-in process we highly recommend sending all materials to the Levy Advance Warehouse.

****In the event that a forklift is not available on show site for this particular exhibition, additional fees will apply if a forklift is required for your materials****

SHIPPING:

Please refer to the Material Handling order form in this manual for further information and associated costs.

All **ADVANCE WAREHOUSE** shipments should arrive between **May 3, 2024 – May 31, 2024**. Shipments arriving before or after these dates will incur an early/late surcharge.

Shipments sent to the advance warehouse should be consigned as follows: (Labels are provided in the Material Handling Section of the exhibitor kit)

APNA TRUCK SHOW
Exhibiting Company Name & Booth # ____
Aerostream c/o Levy Show Service, Inc.
1160 – 4871 Miller Road
Richmond, BC V7B 1K6

All **DIRECT** shipments should not arrive prior to **9:00 am on June 6, 2024**. Shipments arriving prior to this time will be refused.

Direct shipments should be consigned as follows:
(Labels are provided in the Material Handling section of the exhibitor kit)

APNA TRUCK SHOW
Exhibiting Company Name & Booth # ____
Tradex Centre
c/o Levy Show Service, Inc.
1190 Cornell Street
Abbotsford, BC V2T 6H5

RESCUED FREIGHT:

All freight left on the show floor after 11:01 pm on June 9, 2024 will be rescued by the official carrier, Levy Logistics.

We wish you a successful show! If we can be of assistance, please contact the Levy Show Service Exhibitor Services Department at 604 277 1726 or email operations@levyshow.com.